

**FIELD  
TRAINING  
SOLUTIONS**

# FTO BASIC 3-DAY COURSE

## WHO SHOULD ATTEND:

For newly appointed FTOs  
28 CEUs (Minnesota POST)

## COURSE CONTENT:

- Field training philosophy
- The role of the Field Training Officer
- Communication skills
- DISC personality profile
- Adult learning
- Learning preferences
- Generational differences
- How to create training opportunities
- Performance documentation
- Performance appraisal
- Evaluation exercises

**DAY ONE—TRAINING:** FTO program history and overview, role of the FTO, adult learning, learning preferences, training methods, and Department of Justice recommendations for field training programs.

**DAY TWO—COACHING:** Feedback, coaching, performance improvement plans, counseling role-plays, the effect of one's personality on communication and evaluation.

**DAY THREE—EVALUATION:** How to write defensible evaluations, the power of embracing definitions of behavior in programs, and making the case for termination. Attendees will use the rating tool used by their agency for evaluation exercises or use our San Jose-based DOR.

## REGISTER NOW: MON-WED, DECEMBER 7-9, 2020 EDINA, MINNESOTA

**Location:** South Metro Public Safety Training Facility  
7525 Braemar Boulevard, Edina, Minnesota 55439

8:30 am to 4:30 pm, \$295

**TO REGISTER,** contact [dianne@FTOsolutions.com](mailto:dianne@FTOsolutions.com)

## WE MAKE GREAT FTOS

Our training programs combine the best practices from the educational arena with real-world law enforcement experience. We know what it takes to teach new trainees and to keep your seasoned FTOs sharp.

Complete information at  
[ftosolutions.com](http://ftosolutions.com)

**“I’ve spent 27 years as a cop, and 10 years designing and teaching college courses. I’ve put those experiences together and built the best FTO courses available, period.”**

**Kevin Kelleher**  
Trainer and Owner,  
Field Training Solutions

